



Umiya Mata Kadva Patidar Education and Samaj Seva Trust,

As a Parent body Sanchalit By

Kalol Institute of Technology and Research Centre

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OR.NO./KITRC/ADM/ COMMITTEE/04/2024

Date: 11/11/2024

**SC/ST Cell**

This section was established on 30/09/2013. At present Ms. Bhargavi Sumera is heading the section.

Appointment Order Reference Number	Date of Appointment	Name of the Committee Member	Profession	Associated with	Mobile Number	e-mail address	Caste	Gender
KITRC/ADM/C OMMITTTEE/04/2024	11/11/2024	Dr. Rajan Patel	Head of the Institute	KITRC college, Kalol	9725363828	rgpce21@gmail.com	OTHER	MALE
KITRC/ADM/C OMMITTTEE/04/2024	11/11/224	Prof.Rakesh Prajapati	Ast.Prof.	KITRC college, Kalol	9727505061	rakesh.mech1991@gmail.com	OTHER	MALE
KITRC/ADM/C OMMITTTEE/04/2024	11/11/2024	Jiten Anand	Member	KITRC College, Kalol	9099599199	jtanand09@gmail.com	SC	MALE
KITRC/ADM/C OMMITTTEE/04/2024	11/11/2024	Prof.Mahesh panchal	Asst. Prof.	GTU, Ahmedabad	9824642969	mkhpanchal@gmail.com	OTHER	MALE
KITRC/ADM/C OMMITTTEE/04/2024	11/11/2024	Ms. Bhargavi Sumera	Member	KITRC College, Kalol	9558184101	sumesrabhargavi@gmail.com	SC	FEMALE
KITRC/ADM/C OMMITTTEE/04/2024	11/11/2024	Prof.Kirtan Barot	Ast.Prof.	KITRC, Kalol	7041071625	kirtankirc@gmail.com	OTHER	MALE

### Objectives and Goals of the SC/ST Cell

- To implement the reservation policy for SC/ST, VJ/NT/OBC/SBC category candidates, in the Universities and Colleges.
- To register the names of SC/ST, VJ/NT/OBC/SBC candidates and prepare a list of eligible candidates for lecturer's post.
- To collect information regarding backlog of teaching & non-teaching posts from affiliated colleges and send it to the Government of Maharashtra & U.G.C. time to time.
- To verify the Rosters maintained by affiliated colleges according to Government rules.
- To send lists of eligible candidates belonging to SC/ST/VJ/NT/OBC/SBC category to the affiliated colleges for teaching posts for interview.
- The B.C.Cell observes the backlog of teaching and non-teaching posts in the University as well as in the affiliated colleges.
- To work as the Grievances Redressal Cell for SC/ST/VJ/NT/OBC/SBC category candidates.
- To take such follow up measures for achieving the objectives and targets laid down for the purpose by the State Government and the UGC
- To implement, monitor and evaluate continuously the reservations policy in university and colleges and plan measures for ensuring effective implementation of the policy and programmes of the State Government and the UGC
- To guide the students to optimally utilise the benefits of the schemes offered by the Government of India and following
  - ✓ SC/ST Booklet (prepared by TISS)
  - ✓ Ministry of Social Justice and empowerment
  - ✓ List of Resolutions for Backward Classes
  - ✓ List of Resolutions for Scheduled Caste Welfare
  - ✓ Hand Book for Scheduled Tribes
  - ✓ Scholarships for Reserved students: Government of India
  - ✓ Schemes: Government of India
  - ✓ National Scheduled Castes Finance and Development Corporation

### Functions of the SC/ST Cell

1. To circulate State Government and University Grants Commission's decision and to collect regularly, on an annual basis, information regarding course-wise admissions to candidates belonging to the Scheduled Castes and the Scheduled Tribes in the Universities and Colleges for different courses, in forms prescribed by a stipulated date and to take follow up action, where required.
2. To circulate State Government and University Grants Commission's decisions and to collect information in respect of appointment, training of these communities in teaching and non-teaching posts in the Universities and Colleges, in suitable forms by a stipulated date and take follow up action where required.

3. To collect reports and information regarding the State Government and University Grants Commissions orders on the various aspects of education, training and employment of Scheduled Castes and the Scheduled Tribes candidates, for evolving new policies or modifying existing policy by the State Government and University Grants Commission.
4. To analyze the information collected above and prepare reports and digests for onward transmission to the Ministry of Human Resource Development/University Grants Commission and such other authorities as may be required.
5. To deal with representations received from Scheduled Castes and the Scheduled Tribes candidates regarding their admission, recruitment, promotion and other similar matters in Universities/ Colleges.
6. To monitor the working of the remedial coaching scheme, if approved in the affiliated colleges and university:
7. To function as a Grievances Redressal Cell for the Grievances of SC/ST students and employees of the University and render them necessary help in solving their academic as well as administrative problems.
8. To maintain a register for employment of SCs/STs in the university and colleges for the candidates belonging SC/ST communities for Teaching posts in the university/colleges.



  
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